

**U.S. Consumer Product Safety Commission
Log of Meeting**

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DATE: 07/28/05
BY: [unclear]

SUBJECT: WCMA Technical Meeting on window covering cords

DATE OF MEETING: July 28, 2005

LOG ENTRY SOURCE: Caroleene Paul *c.p.*

DATE OF LOG ENTRY: August 3, 2005

LOCATION: Sheraton Newark Airport Hotel, Newark, NJ

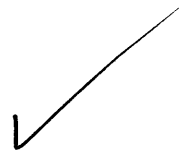
CPSC ATTENDEE(S): Caroleene Paul, ESME

NON-CPSC ATTENDEE(S):

Ken Chang	Nien Made
Mike Daniels	Hunter Douglas
Richard Hudnut	WCMA
Joseph F. Jankoski	Hunter Douglas
David Levonick	RollEase
John E. Morris	Springs Window Fashions
Chris Outlaw	Hunter Douglas
Peter Rush	WCMA
Howard Siegal	Achim Imports
Mike Tierny	WCMA
Ralph Vasami	WCMA
Joe Zakowski	RollEase

SUMMARY OF MEETING:

see attached meeting minutes





WINDOW COVERING
MANUFACTURERS
ASSOCIATION

Attendees:

John Morris, Springs; Mike Daniels, Hunter Douglas; Joe Zakowski, RollEase; David Levonick, RollEase; Ken Chang, NienMade; Howard Siegal, Achim Imports; Caroleene Paul, CPSC; Joe Jankoski, Hunter Douglas; Mike Tierney, WCMA; and Ralph Vasami, WCMA.

- A motion was made, seconded and passed unanimously to accept the minutes of the June 30, 2005 meeting.
- The Committee reviewed the revised pictograms for Sections 5.2.7 and 5.3.1.1. It was agreed that further revisions were needed. Ralph Vasami will have the drawing updated for review by the Committee. John Morris will send a file of the drawing to Ralph by August 3.
- Mike Tierney will update the Standard and submit to the Committee for review.
- Glossary of Terms/Definitions was tabled until the next meeting.
- John Morris and Tom Merker will review Operating System types and designs for inclusion into the Appendix by August 9. The Appendix will match the terms in A Study of Design Factors and Other Influences Impacting Window-Covering Cord Strangulation Deaths as Recorded by the Consumer Product Safety Commission Between 1996-2004.
- The test procedure to be included in Appendix A is under development. Progress on this procedure will be reported at the next meeting.
- A procedure for Multi-Cord Breakaway has been presented for inclusion in the Appendix. The full Committee is requested to comment on this procedure by August 9.
- Where required, the Spanish translation will be added to the tags and labels.
- Additional product photos and drawings will be submitted to the Committee by August 9.
- The Committee decided to conduct the next meeting via Conference Call to assess progress and to set the next in person meeting. The date of the conference call is Thursday, August 11 at 11am Eastern Time.
- The meeting was adjourned.